

## Central Improving Mind

### Minutes of Meeting

20<sup>th</sup> June 2024 12.00 pm Graham Street/Zoom

**Present:** MM (Co-Chair) SR (Co-chair) VP

**Also in attendance:** AJ RR JG

**Apologies:** JH FC

**Minutes:** MB

#### **Previous Meeting Minutes:**

Agreed with no amendments.

#### **Matters Arising:**

No matters arising.

#### **Service Users in Training and Recruitment - Anita Jhaili (HR Advisor) and Roz Ratcliffe (Workforce Development Manager):**

AJ and RR visited CIM last year and have come with updates regarding training.

They discussed service user involvement within recruitment and training. There have been several meetings, and the conclusion was that service users didn't enjoy shortlisting and we are now using a company called Networks which is now doing shortlisting for us.

This is taking away the difficult part of going through applications and allowing staff and service users to focus on the interview process.

AJ noted the pay issues that were raised and the aim is to completely resolve them. The goal is to ensure that all service users are comfortable in the part of the process they are involved in.

Training is going to be improved and structured which will also give a certificate on completion.

RR showed a new poster that has been created, a copy will be circulated after the meeting. **MB**

Training feedback will be received throughout from the recruiting manager and RR.

A pool of service users will be created so each service will have access to them for recruitment.

RR will come back to a future meeting with updates.

### **John Gibson – North Staffordshire Mind:**

JB discussed his role and how North Staffordshire Mind has evolved over the years along with plans to improve their building.

He detailed the services offered to both adults and young people and the aims and ambitions to expand these services.

The steering group/shadow board was discussed along with the other sub-committees run by North Staffs Mind.

### **Innovations Fund:**

JH and DB had sent out information. SR asked the group about their interest. SR suggested a rotation to help with commitment issues; MM is happy with this. VP is also interested. It was suggested to have the dates provided and see who is available for each. **JH**

### **Operations Report:**

MB went through the operations report and answered questions as appropriate. There were no questions she was unable to answer.

### **Items for Future Agendas:**

The Andrew Nicholls Award.

Services for Young People.

‘Shadow Board’ regarding Trustees.

MM would like someone from Beechcroft to attend a future meeting.

**AOB:**

RR is making a memory book for Andrew Nicholls' family. CIM to send memories to MB to be included.

**Date and time of next meeting:** Thursday 18<sup>th</sup> July 2024 @ 12pm

APPROVED