

**Central Improving Mind Meeting****21<sup>st</sup> April 2022**

**Present:** (MA) (MH)  
(SR) (MZ)  
(AP) (AN) *Chair*  
(JB)

**Minute Taker:** (MB)

**Also Attending:** (JJ)

**Apologies:** None

**Not Attended:** (EM)

**Minutes:**

MH would like to receive the minutes in hard copy. **AN**  
MZ would like his apologies added to the previous meeting.

**MB**

**Matters arising:**

MH still hasn't received a previous payment. MZ agrees that the current payment system is not working. AN will be implementing that service users will be given a form after meetings which will be sent straight through to finance. All payments should be requested within 48 hours and will be processed within one working week of receipt of form.

**Organisational updates from John Bristow:**

Primary Care Navigation Service is being mobilised.  
We are recruiting for the role of 'Peer Mentor Program Lead' who will be responsible for creating the conditions and support network for Peer Mentors.

National Mind Quality mark documentation has been submitted. National Mind will give us visits and will want to talk to some service users; JB asked the group if anyone would like to volunteer for this. MH volunteered. The JAG group will also be asked.

The result of the 'Supporting People' contract will be awarded in the middle of May.

We are in the process of closing Pershore Road. The service will be redesigned and the service users supported in their own homes.

MH asked about services in the South as it seems most services are in the North. JB discussed the services currently running in the South.

We are still looking for service users to join some governance committees including the Health and Safety, (which is no longer going to be trustee led) Finance, Clinical Governance and Estates committee. It is possible in the future we will return to in person meetings.

A new Health and Safety officer (Beth Bishop) has begun work with the company.

### **Policy Updates x 2:**

MH would like a hard copy to be sent to her - AN will send an emailed copy to Natalie Clarke to be printed. **AN**

### **F2 Policy for Expenditure Against the Socialisation Budget**

- Service users would like to be informed of the budget and what it is allowed to be used for.

### **F5 Service User Involvement Payments Policy**

Updates from AN

- No longer require a taxi users list/register, anyone who needs to use a taxi will request it and it should then be

agreed with the service and participation managers.

- Under recruitment the word 'worked' is included, this should be changed to 'participate.'
- All payments over £15 should be paid by BACS, this is already the case.
- Mileage should be increased to 45p and this should also be for miles outside of the city in line with staff.
- In line with national Mind a form should be completed by service users to claim allowances for participation. Staff should be available to support if necessary. This has already been agreed but not yet implemented.
- Update the where to go for support around payments A1.
- The word 'involvement' should be changed wherever it appears to 'participate' and the policy should be called the 'participation and influence allowances policy.'
- Request change of payment to £8.50p/h and a review every 12 month – this will need to be raised with Finance and Executive Committees.

### **JJ – Co-Production Lead:**

JJ discussed his new role working for the Community Mental Health Transformation Program.

JJ will send the information to the group.

Plan is over 3-5 years making sweeping changes to the mental health service providing one holistic mental health pathway.

It aims to improve access to health services, is an all age service, decrease waiting lists and will work together with voluntary and community services.

The service went live on 1<sup>st</sup> April as is split between 5 different localities.

JJ is working with 'Experts by Experience' to bring about positive change and improvement to mental health services.

EBE's will now be paid £10p/h for their work.

MH would like to be added to the contact list as an EBE.  
MZ congratulated JJ on the power point and pushing for the £10p/h pay.

MZ asked for figures how much would the trust save by using this service, JJ will look into and update.

### **Away Day Update:**

23<sup>rd</sup> June. AN has tried making contact with the Lighthouse but it isn't available. AN will look for another suitable venue and asked for suggestions. BVSC was recommended and AN will contact. **AN**

### **Service User Survey**

The next Service User Survey is being prepared. Questions will be sent to the CIM group for their feedback and suggestions.

Rachel McNair will come to the next meeting to discuss.

AN has had a meeting with Josh Wright and it is being discussed to use Views to log each Service User's choice to fill out the survey to give an audit trail for compliance.

### **AOB**

Policy Hardship Fund to be discussed at next month's meeting. **JB**

Nominations for committee service user representation submissions. **JB**

MZ will send info to AN on the 'Levelling Up' document from the government regarding inequality. **AN**

AN will send an updated contact sheet to MB. **AN**

**Date and time of next meeting 19th May 2022 at 1pm**