

**Minutes of the
Central Improving Mind Meeting
19th May 2022**

Present: (SR) **chair** (MZ)
(AN) (MA)

Minute Taker: (MB)

Also Attending:

Apologies: (JB) (MH)

Not Attended: (EM) (AP)

Minutes:

Agreed with no amendments.

Matters arising:

No matters arising.

Organisational updates from John Bristow:

We are currently mobilising a new primary care navigator service. This will see Birmingham Mind staff and other third sector organisations working closely with each other and our clinical colleagues within GP Surgeries and the new mental health hubs.

We are currently awaiting the outcome of our Supporting People tender from Birmingham City Council. The new service will be known as the Vulnerable Adults Support service.

We led on a very successful mental health promotional event at the Bullring as part of Mental Health week. We have received some very positive feedback and the event was highlighted on local radio and tv.

We have recently had a clinical governance committee meeting where we have looked at the challenges we are facing with recruitment and retention. Further follow up actions are being looked at to improve recruitment.

Within the clinical governance meeting we also discussed the response and analysis of the previous three-monthly complaints, including a six-month detailed trends analysis. For future meetings we will be reporting on additional demographic data to include age, gender, ethnicity.

Sadly, the new Health and Safety officer we recruited recently has resigned. We will need to undertake a further recruitment process.

We are currently looking at the structure and meeting schedule for the new non-trustee led Health and Safety Committee meeting.

We have now finally purchased several properties from Midland Heart which has taken the best part of 2-3 years. We now own Ludford Road care home and several Supported Housing accommodation projects.

We have very recently closed our Pershore Road care home, primarily because of a lack of referrals to the service. We are hoping to re-design this service to be able to deliver more intensive community rehabilitation support to those living in their own accommodation in the community.

New website has been launched. There will be two months of CIM minutes displayed on the website. AN asked the committee if they were happy for the minutes to be used on the website. The committee is happy for initials to be used on the website minutes but comments made more generalised rather than quoted.

Email participation@birminghammind.org will be used in the interactive part of the website.

It was noted that the service user participation information on the website was hard to navigate and should be made more prevalent. AN will discuss with RM.

New Influence and Participation payment policy has gone to the finance committee and been approved.

Expenses for committee members are now paid at £8.50 an hour to be submitted as before.

Service User Survey:

RM has prepared the survey on Survey Monkey as discussed in a previous meeting.

AN discussed some questions not being useful, for example, not all services run events so cannot comment on enjoyment of events. He also recommended that there were fewer more generalised questions.

It was suggested to put out at the beginning of June ending in July.

We are hoping for a good amount of surveys to be completed by service users to give us some good data. Hard copies of the survey can be requested and will be provided.

Away Day Update:

AN has looked into venues and it is hoped that as well as working, the day is enjoyable. Updates will be given as soon as possible.

AN to send out updated documents for the committee's review in preparation in addition to the strategy and focus group involvement information.

Payments Policy Update:

Discussed above.

AOB

MB to look into Google invites.

Date and time of next meeting 23rd June 2022 Away Day